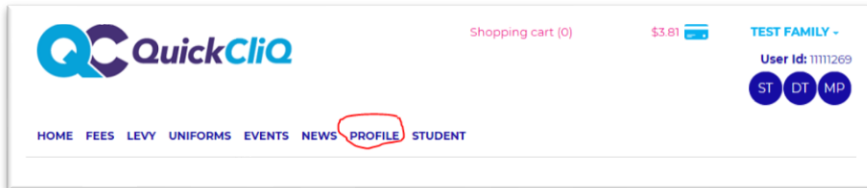


# CLOSING ACCOUNT & BALANCE REIMBERSMENT

Login to your account via [www.quickcliq.com.au](http://www.quickcliq.com.au)

From home screen, click on **PROFILE**



IN the bottom right corner, you will have to refund options – One to Close & Refund the Account and one to generate a balance refund only.

If you require the refund only please select **REFUND REQUEST** otherwise to close the account please select **CLOSE ACCOUNT**

### Account Balance Refund and Close Account

Please provide your QuickCliq Account Number, Email address, your mobile number and your child(ren) name(s) and their school(s) for verification purposes. Also please provide your nominated bank account where the funds should be transferred.

Please note:  
Should the above specified details not match our records QuickCliq will give you a call on your mobile to verify the details.

#### Status of my Request

Date Request	Refund Amount	Status
10/04/2019	\$214.43	Processed

**REFUND REQUEST**      **CLOSE ACCOUNT**

Upon your selection you will be asked to enter **bank details** (BSB & Account Number) *PLEASE DOUBLE CHECK THAT THE DETAILS PROVIDED ARE CORRECT*

When the request is complete the **status** will appear in a table on the profile page as in **screenshot above**

**Important Note** – Refunds are processed weekly by our accounts team